



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL PUBLIC MEETING NOTICE

Thursday, March 27, 2025, at 6:00 PM

COUNCIL CHAMBERS

500 N. GONZALES BLVD.

HUACHUCA CITY, AZ 85616

The meeting room will be open by 5:30 PM

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council meeting held on March 13, 2025.
- C.2 Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

D.1 Discussion and/or Action [Town Attorney]: Ratification of emergency action taken by the Town Council that may have violated the Open Meeting Law on March 7, 2025. This action involved an Emergency Meeting of the Town Council, pursuant to A.R.S. 38-431.02(D), for the following purpose:

Adoption of Resolution No. 2025-04 approving a grant agreement for receipt of Federal Transit Administration [FTA] funds through the Arizona Department of Transportation [ADOT] for funding to provide public transportation services. The Grant application deadline was 3:00 pm, March 7, 2025, and the Town Council had to approve the grant agreement by this time for the Town to be eligible to receive funding.

This action is taken pursuant to A.R.S. § 38-431.05. The public may obtain a detailed written description of the action to be ratified, and all deliberations, consultations, and decisions by members of the public body that preceded and relate to this action to be ratified at Huachuca City Town Hall, 500 N. Gonzales Blvd, at least 72 hours in advance of the meeting.

Suggested Motion: “I move to ratify the Council’s emergency approval of Resolution No. 2025-04.”

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Mayor Wallace]: Retirement of Public Works Director, James Halterman.

E.2 Discussion and/or Action [Mayor Wallace]: Recognition of Library employee, Marta Arambula, for her service to the Town.

E.3 Discussion and/or Action [Dr. Jim Johnson]: Desert Sage Rezoning – Second Reading and Approval of Ordinance No. 2025-01 - CHANGING THE ZONING OF 2.64 ACRES OF PROPERTY OWNED BY DESERT SAGE APARTMENTS, L.L.C., GENERALLY SITUATED AT 712 GONZALES BLVD. (TAX PARCEL NO. 106-47-024), FROM “B/C” (“GENERAL BUSINESS/COMMERCIAL DISTRICT”) TO “R-4” (“RESIDENTIAL DISTRICT”).

E.4 Discussion and/or Action [Suzanne Harvey]: Approval of the Town’s financial audit results for fiscal year 2024. A member of the audit firm, HintonBurdick, PLLC, will make the presentation. Any Town expenses and revenues for the past fiscal year may be discussed.

E.5 Discussion and/or Action [Suzanne Harvey]: RESOLUTION NO. 2025-05 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION [“ADOT”] TO DESIGN AND CONSTRUCT IMPROVEMENTS TO A PORTION OF SKYLINE DRIVE.

E.6 Discussion and/or Action [Stephanie Fulton]: Approval to apply for Legacy Foundation Responsive Grants for \$5,000 for a new water fountain with bottle filler for Hunt Park and outdoor fitness stations for both Hunt and Leffingwell Parks and \$5,000 for another year’s service of the dual language story walk stories.

E.7 Discussion and/or Action [Dr. Jim Johnson]: Proposed Flood Hazard Determinations for Cochise County, Arizona and Incorporated Areas, Including Huachuca City. The Federal Emergency Management Agency [FEMA] has issued a preliminary Flood Insurance Rate Map [FIRM], and Flood Insurance Study [FIS] report, reflecting proposed flood hazard determinations. The Town and any affected property owners may wish to challenge FEMA’s proposed determinations. Copies of the FIRM are available for review at FEMA’s website or by calling the FEMA Mapping and Insurance eXchange [FMIX] at 1-877-FEMA MAP (1-877-336-2627).

E.8 Discussion and/or Action [Suzanne Harvey]: Approval to purchase fireworks for the Town’s Fourth of July celebration. All aspects of the celebration may be discussed.

E.9 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2025-03 - A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE MONTH OF APRIL, 2025, AS “SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH.”

E.10 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2025-04 - A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE MONTH OF APRIL, 2025, AS “FAIR HOUSING MONTH.”

E.11 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2025-05 - A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE WEEK OF APRIL 6 - 12, 2025, AS “LIBRARY WEEK.”

E.12 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2025-06 - A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE WEEK OF APRIL 5 - 11, 2025, AS “WEEK OF THE YOUNG CHILD.”

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on March __, 2025, at the following locations:

500 N. Gonzales Blvd, Huachuca City, AZ 85616 | Office: 520-456-1354 | Fax: 520-456-2230 | TTY: 520-456-1353

Website: <https://www.huachucacityaz.gov> | Facebook: <https://fb.me/HuachucaCityAZ>

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Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.